Using the Dell Tablets

Need Help?

If you would like to book a training session, please call the Audiovisual Technician at the campus nearest you to setup an appointment.

<table>
<thead>
<tr>
<th>Campus</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cloverdale</td>
<td>604 598 6041</td>
</tr>
<tr>
<td>Langley</td>
<td>604 599 3209</td>
</tr>
<tr>
<td>Richmond</td>
<td>604 599 3350</td>
</tr>
<tr>
<td>Surrey</td>
<td>604 599 2216</td>
</tr>
</tbody>
</table>

Introduction

Use the Tablets for Internet access for shared, interactive class activities without the need to book a computer lab. Students can work more easily in groups, and move freely within or outside the classroom while online.

A password is not required. Just follow the steps in Basic Operation to get to the Generic desktop. Once there, you will have a WIFI connection. Applications or documents saved to the tablet will be automatically removed on restart.

Available Applications as of August 2019

- Windows 10
- Internet Explorer
- Firefox
- Office 2013 – Read files only
- Adobe Reader
- Switch to Horizontal Orientation
- Switch to Vertical Orientation
- VIA Kramer – wireless presenter for wireless screen projection in digital ready classrooms & labs

Care & Handling

Lock doors on cart before transporting. Do no leave cart unattended.

Get Familiar With

Buttons on the Top and right side of tablet
Operating tips
To preserve battery power shut down the unit when not in use.

Basic Operation
1. Press and hold the power button for 3 seconds to power ON the tablet. You should be at the desktop.
2. If the tablet is still not powering ON, return the table to the Library to be plugged in and charged.
3. Press the + and – buttons on the side of the tablet to increase or decrease volume.
3. Tap the Keyboard icon in the task bar to activate the Touch keyboard.
4. If the tablet is in Sleep mode, press the Start button.
5. No Wifi? Shutdown and restart the tablet.

Shut down
Tap the Shutdown Tablet icon on the desktop, or press the Windows button, then press shut down.

Troubleshooting

<table>
<thead>
<tr>
<th>Problem</th>
<th>Fix</th>
</tr>
</thead>
<tbody>
<tr>
<td>No WiFi connection.</td>
<td>Restart the tablet</td>
</tr>
<tr>
<td>Tablet in Sleep Mode.</td>
<td>Press the Start Button to restart.</td>
</tr>
<tr>
<td>Tablet won’t turn on, stuck at “Restart” or blank blue screen.</td>
<td>Press and hold the power button until the tablet turns off. (approx. 8-10 seconds). Press and hold the power button 3 seconds to power on the tablet.</td>
</tr>
</tbody>
</table>