Using a Projection Screen
Tripod Model

Need Help?
If you would like to book a training session, please call the Audiovisual Technician at the campus nearest you to setup an appointment.

Cloverdale  604 598 6041
Langley     604 599 3209
Richmond   604 599 3350
Surrey      604 599 2216

Introduction
A Tripod Projection Screen provides a portable surface for displaying a projected image.

Care & Handling
Before returning the screen into the case, check the front and back to ensure the screen is free of debris.

Before carrying, check that the legs are closed, locked, **hanger (4)** and **extension tube case (17)** are locked and surface is locked for safe carrying.

When using Keystone eliminator, use caution when tensioning the screen surface.

Get Familiar With
1. Slat
2. Saddle
3. Pull Bail
4. Hanger hook
5. Picture surface
6. Extension tube
7. Black locking knob
8. Bottom tube
9. Handle
10. Roller
11. Tripod
12. Leg bracket
13. Toe release & leg lock
14. Leg shoes
15. Fabric tension lock lever
16. End cap
17. Screen case
18. Black locking knob
19. Slat caps
Operating tips
Follow setup and closing steps to avoid injury or damage to the screen.

Basic Operation

1. Hold the screen vertically with the tripod (11) just above the floor. Using your toe, press straight down on the toe release plate (13). Tripod legs will open.

2. Pull out the black locking knob (18) at the bottom of tube.

3. Raise extension tube (6) to first position, and swing case (17) to horizontal position.

4. Raise screen surface and pull bail (3) over hanger hook (4).

5. If using the keystone eliminator:
   a. Grasp the knurled tip that is slightly above the hanger and pull straight up.
   b. Lay keystone eliminator in horizontal position over the hanger and place pull bail (3) on it.

6. Release black locking knob (7) and fabric tension lock lever (15) on handle.
7. Holding **extension tube (6)** with one hand and releasing **black locking knob (18)** with the other hand, raise **extension tube (6)** to desired position. The case (17) position may be changed by pulling out the **black locking knob (18)** located on the **handle (9)**.

8. When case (17) position is set, lock into place by pressing down on the **fabric tension lock lever (15)**.

**Using Screen in lowest position**

Follow Steps 1-3 above.

a. Raise **locking lever (15)** on left side of **handle (9)**.

b. Release **black locking knob (19)** and lower **case (17)**.

c. Holding **bottom tube (8)**, raise **extension tube (6)** until it locks into desired position.

**Closing the Screen**

1. Return **screen case** to original position on center tube.

2. Hold the **extension tube** firmly. Pull out the top **black locking knob** and lower the **extension tube** to bottom position.

3. Unhook the screen pull bail and complete re-rolling fabric into case.

4. If keystone eliminator has been used, raise it to the perpendicular position and push it back into the **extension tube**.

5. Swing **case (17)** to vertical position. Check that fabric is locked in.

6. Set tab on **hanger (4)** in opening of case **end cap (16)**.

7. Place tip of middle finger of one hand in depression beneath **leg bracket (12)**. Lift **leg bracket (12)** sharply, at the same time applying a slight lift to the entire unit with other hand.

8. Check that legs are closed, locked, **hanger (4)** and extension tube **case (17)** are locked and surface is locked for safe carrying.